

**AVELAR CREEK
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
MAY 25, 2016**

**AVELAR CREEK
COMMUNITY DEVELOPMENT DISTRICT AGENDA
MAY 25, 2016 at 6:00 p.m.**

Avelar Creek Clubhouse
Located at 10125 Holland Ave., Riverview, FL 33579

District Board of Supervisors	Chairman Vice Chairman Supervisor Supervisor Supervisor	Kevin Ritchie Matthew Bilancia Julie Campbell Christopher Perich Vacant
District Manager	Meritus	Brian Lamb Debby Hukill
Onsite Staff		Andrea Cedres
District Attorney	Williams, Schifino, Mangione, & Steady, P.A.	Scott Steady
District Engineer	Landmark Engineering	Todd Amaden

All cellular phones and pagers must be turned off while in the meeting room
The District Agenda is comprised of four different sections:

The meeting will begin at **6:00 p.m.** Following the **Call to Order** is the Audience Questions and Comments on Agenda items where the public has the opportunity to comment on posted agenda items. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with **Supervisor and Staff Reports**. This section will allow Supervisors and staff to update Board on work and to present proposals. The fifth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. The sixth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The seventh section will be **Management Reports**. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote.

The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

May 25, 2016

Board of Supervisors
Avelar Creek
Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Avelar Creek Community Development District will be held on **Wednesday, May 25, 2016 at 6:00 p.m.** at the Avelar Creek Clubhouse, located at 10125 Holland Ave., Riverview, FL 33579. Included below is the agenda:

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**
- 4. SUPERVISOR/STAFF REPORTS**
 - A. Supervisor Reports
 - i. Landscape Update by Supervisor Perich
 1. LMP EstimateTab 01
 - ii. Accounting & Financing Update by Supervisor Campbell
- 5. BUSINESS ITEMS**
 - A. Consideration of Resolution 2016-04; Approving Proposed Fiscal Year 2017 Budget & Setting Public HearingTab 02
 - B. Annual Disclosure of Qualified ElectorsTab 03
 - C. 2016 Election ProcessTab 04
 - D. Acceptance of Interim Arbitrage Rebate AnalysisTab 05
 - E. General Matters of the District
- 6. CONSENT AGENDA**
 - A. Consideration of the Board of Supervisors Meeting Minutes March 16, 2016Tab 06
 - B. Consideration of Operations and Maintenance Expenditures March 2016Tab 07
 - C. Review of Financial Statements Month Ending March 31, 2016Tab 08
- 7. MANAGEMENT REPORTS**
 - A. District Manager
 - ii. Action Item List.....Tab 09
 - iii. Bales Security Reports.....Tab 10
 - iv. Waterways ReportTab 11
 - v. Discussion on Pool Cards
 - B. Field Manager's ReportTab 12
 - i. Pressure Washing ProposalTab 13
 - C. Amenities Manager Report
- 8. SUPERVISOR REQUESTS**
- 9. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Debby Hukill
District Manager